



Employees' State Insurance Corporation

Jammu & Kashmir Region
(Ministry of Labour & Employment, Govt. of India)
10-B, SHASTRI NAGAR, JAMMU-180 004

E-tender

For

The hotel rooms for TOR/Guest House at Jammu

ESI Corporation, Regional Office, Jammu invites E-tender from interested and bonafide registered Hotels for provision of fully furnished 02 rooms for setting up of TOR/Guest House for its operation on monthly rate basis at Jammu (J&K).

Interested bidders are required to submit online tender and also to submit in hard-copy duly seal and signed as per tender document in sealed cover in the tender box available in the office at the above address on or before 30/05/2018 upto 12.00PM and will be opened online on 30/05/2018 at 02.30PM Tender document and further details can be seen/ downloaded on the websites i.e. www.esic.nic.in, www.esicjk.org. Or <https://esictenders.eproc.in> & www.eprocure.gov.in

Sd/-
Regional Director

7cm

8cm

Advertisement Size : 7cm x 8cm



**कर्मचारी राज्य बीमा निगम
जम्मू एण्ड काश्मीर क्षेत्र**

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

10-बी, राधा भवन, शास्त्री नगर, जम्मू – 180 004

फैक्स : 0191.2459568, दूरभाष :0191-2435136,2459682,2435149

भी.ओ.आई.पी. – 20191001, 20191002

ई-मेल : rd-jnk@esic.in वेबसाईट : www.esic.nic.in, www.esicjk.org

**Employees' State Insurance Corporation
Jammu & Kashmir Region**

(Ministry of Labour & Employment, Govt. of India)

10-B, RADHA BHAWAN, SHASTRI NAGAR, JAMMU-180 004

Fax:- 0191-2459568, Phone No. 0191-2435136, 2459682, 2435149

VOIP : 20191001, 20191002

E-mail: rd-jnk@esic.in Website: www.esic.nic.in, www.esicjk.org

Dated: 09/05/2018

E-Tender for Hiring of hotel rooms TOR/Guest House at Jammu (J&K)

E-Tenders through 'e'procurement solution are invited by Regional Director for hiring of rooms in hotel required for TOR/Guest House at Jammu for a period of 03 years.

The interested hotel should upload duly filled tender form and their bids along with scanned copies of all the relevant documents etc. in support of their technical- cum- financial bid – (Annexure–A) and Declaration (Annexure- B) all duly signed – on the <https://esictenders.eproc.in> and also to submit hard copy duly seal & signed in a sealed cover in the tender box available in the office at the above address on or before 30/05/2018 upto 12.00PM. The tender will be opened online on 30/05/2018 at 02.30PM.

All the bidders are advised to go through the “Important Instructions for Bidders” for submitting / participate in E-tendering.

Tender documents is also available for viewing on the websites i.e. www.esic.nic.in, www.esicjk.org, <https://esictenders.eproc.in> & www.eprocure.gov.in

Sd/-
Regional Director

Important instructions for Bidders regarding Online Payment

All bidders/contractors are required to procure Class-IIIB Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the E-Tenders. Bidder should get Registered at <https://esictenders.eproc.in>

Bidders should add the below mentioned sites under Internet Explorer->Tools->

Internet Option-> Security-> Trusted Sites-> Sites of Internet Explorer:

<https://esictenders.eproc.in>

<https://www.tpsl-india.in>

<https://www4.ipg-online.com>

Also, Bidders need to select “Use TLS 1.1 and Use TLS 1.2” under Internet Explorer->Tools -> Internet Options->Advanced Tab -> Security.

Bidders needs to submit Bid Processing Fee charges of Rs.2495/- (non-refundable) in favour of M/s. C1 India Pvt. Ltd. payable at New Delhi via Online Payment Modes such as Debit Card, Credit Card or Net-Banking for participating in the Tender.

Bidders can contact our Helpdesk at <https://esictenders.eproc.in/html/Support.asp>



कर्मचारी राज्य बीमा निगम
जम्मू एण्ड काश्मीर क्षेत्र

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
10-बी, राधा भवन, शास्त्री नगर, जम्मू - 180 004

फैक्स : 0191.2459568, दूरभाष :0191-2435136,2459682,2435149
भी.ओ.आई.पी. - 20191001, 20191002

ई-मेल : rd-jnk@esic.in वेबसाईट : www.esic.nic.in, www.esicjk.org

Employees' State Insurance Corporation
Jammu & Kashmir Region
(Ministry of Labour & Employment, Govt. of India)

10-B, RADHA BHAWAN, SHASTRI NAGAR, JAMMU-180 004

Fax:- 0191-2459568, Phone No. 0191-2435136, 2459682, 2435149

VOIP : 20191001, 20191002

E-mail: rd-jnk@esic.in Website: www.esic.nic.in, www.esicjk.org

E - Tender FOR

Hiring of hotel rooms for TOR/Guest House at Jammu

ESIC is an autonomous body set up by Govt. of India, under Ministry of Labour & Employment, Govt. of India. ESIC Corporation invites E-tender from interested and reputed Hotels for provision of fully furnished 02 rooms for setting up of TOR/Guest House at Jammu for its operation on monthly rate basis.

Eligibility criteria : proof/ supporting documents to be enclosed for the points mentioned below:

- The hotel must be registered with the concerned authority.
- The hotels should provide GST, ESIC, PF registration and PAN.
- The rooms in hotel offered should have construction approvals/clearance from all Government departments as may be necessary by the local authorities.

1) Terms & conditions :

- The rate quoted by the hotel should be inclusive of all taxes / municipal taxes **except GST**. GST will be paid extra as per rules, if applicable.
- The rate should be for 24 hours from the time of check-in.
- The final rate shall be valid for 3 years after the issuing of confirmation letter. No rate changes during the contract period of 5 years shall be entertained.
- The final selection of bidder shall be considered only after physical verification of the hotel rooms by a Committee constituted for this purpose by the Regional Director.
- Hotel must be situated within a radius of 5 kilometer of the Jammu railway station.
- Income Tax/TDS will be deducted from the monthly rate bill at the prevailing rate as may be notified by Central/ State Govt. from time to time.
- The owner/ bidder should not have been blacklisted by any Central/ State Govt. agency. Submit declaration duly signed as at Annexure - B.
- The selected bidder has to submit monthly bill addressed to Regional Director, ESIC, 10/B, Shastri Nagar, Jammu.
- The bidder has to also make arrangement for booking of rooms for visitors as per communication received from this office and to receive the charges/payments from them on behalf of the ESIC as per prescribed rates and issue the receipt to the visitors. All the charges collected from the visitor shall have to be deposited to ESIC as per procedure, as agreed upon.

2) The hotel must have :

- (i) Fully furnished rooms including AC or Heating facility as per requirement of seasons, TV with DTH/Cable connection, Intercom, fully furnished double wooden bed, wooden ward robe, centre table, dressing table etc. and with attached bath rooms having geyser and other accessories.
- (ii) 24 Hours uninterrupted electric and water supply.
- (iii) All soft furnishing viz. Bed sheets, pillow covers, towels shall have to be provided.

Interested hotel/ bidders are required to submit the tender “Technical & financial bid” online in the prescribed proforma (Annexure –A) and Declaration (Annexure- B). Tender is to be submitted online only through e-procurement portal. Hard copy of the tender document alongwith “Technical & financial bid” (Annexure –A) and Declaration (Annexure- B), duly signed and sealed alongwith all the supported documents shall also required to be submitted physically by eligible hotel/ bidders in a sealed cover in the tender box available in the office on or before 30/05/2018 upto 12.00 PM by hand or through courier/post superscribing “E-tender for Hiring of hotel rooms TOR/GUEST House” at the following address :

Regional Director (General Branch)
Regional Office, ESI Corporation
10B, Shastri Nagar, Jammu (J&K) - 180 004

No tender will be accepted after scheduled date and time. The ESIC will not be responsible for postal delay.

ESIC reserves the right to:

- (a) Accept or reject any/all E-tenders submitted by parties without assigning reason.
- (b) Cancel the process at any time without any liability & assigning any reasons thereof.
- (c) All disputes, subject to jurisdiction of Jammu courts only.

Sd/-
Regional Director

Technical – cum – Financial Bid

E-Tender for the hiring of hotel rooms for TOR/ Guest House at Jammu (J&K)

TOR/ Guest House at Jammu (J&K) – 02 Rooms.

Sr. No.	Particulars	Information
1	Name of the Hotel	
2	Name of the Owner\ partners \ Directors	
3	Status of the Hotel (Proprietorship \ partnership \ company \ any other) (copy of deed enclosed)	
4	The size of rooms	
	(i) Room no. 1 with attach bathroom	
	(ii) Room no. 2 with attach bathroom	
5	Full particulars of Hotel/ Firm : -	
	(a) Address along-with pin code	
	(b) Telephone \ Mobile No.	
6	(c) e-mail address	
	(a) Location/ Landmark of the Hotel	
	(b) Copy of Map/ Blueprint	
7	(c) Distance from Jammu Railway Station	
	Monthly Rate per room including all taxes and electrical/ water charges except GST.	
8	Full particulars of Hotel bank details :	
	(a) Account No. and type	
	(a) Bank Name and Branch Name	
9	(a) IFSC code	
	Registration details (as applicable) copy to be enclosed : -	
	(a) Shop and establishment No.	
10	(b) EPF registration	
	(c) ESI Registration	
11	PAN No. (copy enclosed) GST No. (copy enclosed)	
11	Declaration as per prescribed format enclosed – Annexure B	

Attach copies of all relevant documents, fill all columns strictly.

All entries in the form should be legible & filled clearly.

Place :

Date :

Signature

Name of owner :

Designation

DECLARATION

1. I, _____ Son/Daughter of Shri _____
_____ Proprietor/ Partner/ Director/ Authorized Signatory of
_____ am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my quotation at any stage besides liabilities towards prosecution under appropriate law.
4. The company/Hotel/ Firm has never been blacklisted form any establishment.
5. It is also certified that the proposed property is free from all encumbrance.

Signature of authorized person

Place :

Signature

Date :

Name of owner /partner/ Director :

Designation :

N.B.: The above declaration, duly signed and sealed by the authorized signatory of the firm/ agency.